

SELF-EMPLOYMENT INCOME (OR) EMPLOYEE BUSINESS EXPENSES

Tax Year _____

Date Business Started _____

Name of Proprietor:		Federal I.D. #	
Business Name:		Main Business Activity:	

INCOME	
Gross Receipts or Sales:	
Less: Returns and Allowances	
Net Receipts or Sales	
Less: Cost of Goods Sold	
Gross Profit	

EQUIPMENT PURCHASED	DATE	COST

DEDUCTIONS	AMOUNT
Advertising	
Association Dues	
Bank Charges	
Cleaning and Maintenance	
Taxes	
Contract Labor	
Supplies	
Insurance – Liability	
Insurance – Work Comp	
Insurance – Health-owners policy	
Legal and Professional Fees	
Interest Paid	
Publications	

DEDUCTIONS	AMOUNT
Office Supplies	
Postage	
Rent on business property	
Repairs	
Telephone - Regular	
Cell phone	
Wages	
Meals	
Entertainment	
Air Travel	
Motel & Hotel	
Internet access	
Web Site Hosting	

Auto & Travel Expense:

Vehicle Description:		
Total Miles Driven		
Business Miles Driven		

Interest Paid on auto loan	
Parking and Tolls	

Office in Home Expense

Total Square Footage of Home	
Sq. Feet used for Business Purposes	
Mortgage Interest Paid	
Home Equity Interest Paid	
Rent	
Real Estate Taxes Paid	

Electric	
Gas	
Water and Trash, Sewer	
Trash	
Sewer	
Insurance	
Repairs & Maintenance	
Cost of Home (for Depreciation)	